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Excerpts from ODP Staff Meeting - 11 June 1982

1. It was announced at the DDA Staff Meeting on 10 June that Mr. James H. McDonald, Director of Logistics, will be replacing Mr. Hart as the Associate Deputy Director for Administration effective 28 June.

2. Charles Briggs, Inspector General, has been appointed the new Executive Director effective 11 June 1982. Jim Taylor, the Associate Deputy Director for Science and Technology, will replace Mr. Briggs.

3. President Reagan is scheduled to sign the Identities Legislation at an outdoor ceremony at the Agency next week.

4. The DCI has established a monthly meeting with the Senate Select Committee. The first meeting was held this past week with nine members attending a breakfast here at the Agency.

5. OTE is working with the DDI to reestablish a writing improvement course which would meet every Wednesday for six weeks for two and one half hours. The DDA has been invited to participate.

25X1 6. [] is the new Deputy Director of Equal Employment Opportunity.

7. Mr. Johnson reported that the ground rules for hiring against the 1983 ceiling have not been received as yet. If ODP has any applicants that cannot be EOD'd because of ceiling, we can take the case to the DDA.

8. The DCI will visit ODP on 11 June for a demonstration of PMO, Interin SAFE, and AIM.

9. Mr. Johnson requested that [] the ODP/RMO be given all our support in solving the Registry problems that were identified during the recent Registry survey that was conducted. 25X1

10. On 30 June, Mr. Johnson will accompany [] and the Director of Communications to IBM at Yorktown Heights for a briefing on IBM research. 25X1

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25X1 11. On 14 and 15 June, Mr. Johnson will participate in [redacted] Urban Crisis Management Seminar being held [redacted]

25X1

25X1 12. A meeting is scheduled for 16 June with ORD and ODP's Board of Directors to discuss ORD's 1983 Research Program.

25X1 13. On 10 June, [redacted] participated in a briefing of the Comptroller by IMS/DDO on their 1984 initiatives. This briefing was requested by the Comptroller.

25X1 14. [redacted] reported that [redacted] will be the Chief of the new Word Processing Section in Engineering Division. The Auditorium has been reserved for the morning of the 22nd of June for a Wang presentation. Private demonstrations for smaller groups will be held on 23 June.

25X1

[redacted]
Executive Officer for their assistance to the Records Mangement Officer in the completion of the Records Control Schedule and Records Management Inventory.

25X1

16. Attached is a copy of ODP's weekly report to the DDA and excerpts from the Division and Staff weekly reports.

25X1

Attachment:
As Stated

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11 June 1982

Excerpts of ODP Div/Staff Reports for Week Ending 10 June 1982Management

As of 8 June, \$34,038 was advanced to 58 ODP travelers. None were delinquent. (U/AIUO) [REDACTED]

25X1

Applications

Support to ODP. GRAPHICS (A Device interface for the

completed a DISSPLA/TELL-A-GRAF interface for the Delta Data 7260. The Delta Data 7260 interface and a Delta Data 5000 interface were added to the DISSPLA and TELL-A-GRAF test libraries. These interfaces will produce crude plots on the respective devices which can be used as a preview tool. (U)

[REDACTED]

Miscellaneous. One hundred and twelve copies of the new Application's Documentation Standards Manual have been distributed to date. (U) [REDACTED]

25X1

Training During the Past Week. A three-day course, RAMIS Report Writing I, was completed by 14 students. (U) [REDACTED]

25X1

AdministrativeArrivals and Departures:

[REDACTED]

in SPS on 2 June as a summer only employee
ed to SDD from OL on 1 June.

s reassigned to DDA/ISAS from Management

ssigned to OIS from O/D/ODP on 7 June 1982.

eassigned to OS from OPSD on 6 June 1982.

eassigned to DCI/Admin from DC/Admin/ODP on

was reassigned from C/PERS/ODP to
DC/Admin/ODP, on 7 June 1982. (C)

25X1

[REDACTED]

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Work is progressing on the renovation of GH47, where Chief, Production Division and the Data Base Control Center will be permanently located. The Data Base Control Center move is being delayed until FY 83 and Engineering Division will temporarily use that space for the Wang Management Team and CSC. (U)

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ODP-82-796
10 June 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 9 June 1982

Management

Agency Brooks Act Exemption. Comments were prepared on a General Accounting Office (GAO) report, "Agreement Needed on DoD Guidelines for Exempting Certain ADP Equipment and Service Procurements from the Brooks Act." The GAO report narrowly interprets the DoD Brooks Act exemption for intelligence activities. Under the GAO interpretation, administrative ADP systems are not exempt, even if used by an intelligence agency. A copy of the report and the Management Staff's analysis were provided to the Legislation Division, OGC, the component responsible for guiding the Agency Brooks Act exemption request through Congress. Agency administrative ADP systems are clearly classified and intimately involved with Agency intelligence activities. Preliminary OGC comments indicate that they believe this is understood by Congress and the language of the proposed legislation is such that Agency administrative systems would be exempt. (U/AIUO)

25X1

Requirements for ODP Central Services. A memorandum has been written requesting Directorate ADP Control Officers to project their requirements for batch, VM, and GIMS services by office and major project for the 1982-1984 time period. This information is necessary to identify the distribution of our support and the cost of major projects for the OMB Budget. Responses are due by 2 July. After preparing the information for the ADP Summary of the budget, Project Decision Forms will be requested for the 10 to 15 largest projects. Also, an explanation and justification of significant changes planned by offices may be requested, if not accounted for by their major projects. (U/AIUO)

25X1

Applications

25X1 On 4 June 1982, ODP's Training Division completed its last class [redacted] From April 1976 to June 1982, the Training Division taught 713 classes and trained 10,492 students in the [redacted] 25X1

Administrative

CAMS2 Computer Move to TRW W2 Building. The massive transfer of computer equipment from the Headquarters Building to the newly prepared lab at TRW by [redacted] took place on 7 June. The action was completed in one day in a highly professional manner. System installation began on 8 June. 25X1

Significant Events During Coming Week

25X1 ODP Briefing and Tour for the DCI. On 11 June 1982, the Office of Data Processing will provide the Director of Central Intelligence with a demonstration of the DDI Pilot Mail Operation (PMO) and Interim SAFE capabilities as well as the prototype AIM electronic mail system developed by ODP. Following the demonstrations, the DCI will tour the Ruffing Center and the SAFE Developmental Center. [redacted] a DDI analyst covering the Persian Gulf, will provide the demonstrations of PMO and SAFE. Mr. Fitzwater, the DDA, Mr. Johnson, D/ODP, and [redacted] DD/P/ODP, will accompany Mr. Casey on his tour of the computer centers. 25X1

25X1 On 10 June 1982, ODP Training will move to Chamber of Commerce to be collocated with OTE. Their new mailing address will be 936 Chamber of Commerce, [redacted] 25X1

/s/ Bruce T. Johnson

Bruce T. Johnson